

# WATERFORD TOWNSHIP



*"where the path from the past and the future meets"*

## NOTICE OF SPECIAL BOARD, PLANNING COMMISSION & BOARD OF AUDIT MEETING BY TELEPHONE

**NOTICE IS HEREBY GIVEN**, that due to the coronavirus pandemic, the Waterford Township Board & the Planning Commission shall conduct a SPECIAL Board Meeting, PLANNING COMMISSION & BOARD OF AUDIT on **TUESDAY, February 16, 2021 at 7:00 p.m.** via the telephone conferencing service GoToMeeting.

The purpose of the SPECIAL Board, PLANNING COMMISSION & BOARD OF AUDIT Meeting is to conduct the business of the Town Board (Regular Board Meeting of February 8, 2021 was cancelled due to technical difficulties), Planning Commission (review zoning for commercial building) & Board of Audit (review 2020 claims against the Township). The agenda and supporting documentation for all three meetings can be found on the Township website ([waterfordtownshipmn.org](http://waterfordtownshipmn.org)) under the Government tab, Agenda–Documents, 2021 February SPECIAL Agenda & Supporting Documents.

### *Telephone Conferencing:*

- Dial into the meeting using your phone: [\(872\) 240-3212](tel:(872)240-3212)
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- Access Code: [904-007-357](tel:904-007-357)
- Audio Code: #

As all of the Town Board members will be accessing the meeting remotely, if you have any documents that you would like the Town Board to consider at the meeting, please either mail them to the Town Clerk at Waterford Township, P.O. Box 531, Northfield, MN 55057, or by email at [waterfordtownship@gmail.com](mailto:waterfordtownship@gmail.com) prior to the date of the meeting.

If you have any questions regarding the conduct of the meeting or need to make special arrangements to participate at the meeting, please contact the Town Clerk at (651) 346-8467 prior to the date of the meeting.

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Elizabeth Wheeler, Clerk

### **Notifications:**

- 1) **Town Hall:** Posted on February 10, 2021
- 2) **Website:** Upload to Township Website at [waterfordtownshipmn.org](http://waterfordtownshipmn.org) on February 11, 2021

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NOTE: For Work Sessions & Special Meetings (i.e. meetings held at a different time, on a different date, or at different place than provided for in the adopted regular meeting schedule and designated meeting location,) Minn. Stat. § 13D.04, subd. 2, provides that notice must be posted on the designated bulletin board for the township, or if no official posting place has been designated, on the door of the regular meeting location, at least three days prior to the day of the meeting. Notice of a Work Session and or Special Meeting must provide the date, time, place and purpose of the meeting. The notice of the place needs to include the address so that would-be attendees can find the location.