

WATERFORD TOWNSHIP



"Where the path from the past and the future meets"

NOTICE OF ANNUAL MEETING BY TELECONFERENCING

NOTICE IS HEREBY GIVEN, that due to the coronavirus pandemic, the Annual Meeting of the Township shall be held on Tuesday, March 9, 2021 at 8:15 p.m. via the teleconferencing service GoToMeeting.

The purpose of the Annual Meeting of determining any matter of town business.

Join by telephone:

1. Dial into the meeting using your phone: (224) 501-3412
2. Access Code: 790-122-965
3. Audio Code: # N/A

Join by computer – EITHER OF TWO METHODS BELOW

- **Method #1**
- Open a new tab on your browser.
- Enter GoToMeeting in the URL address line and press return

OR

- **Method #2**
- Click on the following - <https://www.gotomeeting.com/meeting/join-meeting>

THEN

- The GoToMeeting screen should appear.
- Enter the Access Code (no dashes) as instructed and click "Join".
- Click on "Open Go To Opener"
- The application will start.
- Click on "OK I'm Ready".
- Click on the microphone and camera icons to hear and see everyone on the call.

If you have any questions regarding the conduct of the meeting or need to make special arrangements to participate at the meeting, please contact the Town Clerk at (651) 346-8467 prior to the date of the meeting.

Elizabeth Wheeler, Clerk

Notifications:

- 1) **Town Hall:** Posted on January 23, 2021
- 2) **Website:** Upload to Township Website at waterfordtownshipmn.org on January 23, 2021
- 3) **Newsletter:** Mailed on January 24, 2021

NOTE: For Work Sessions & Special Meetings (i.e. meetings held at a different time, on a different date, or at different place than provided for in the adopted regular meeting schedule and designated meeting location,) Minn. Stat. § 13D.04, subd. 2, provides that notice must be posted on the designated bulletin board for the township, or if no official posting place has been designated, on the door of the regular meeting location, at least three days prior to the day of the meeting. Notice of a Work Session and or Special Meeting must provide the date, time, place and purpose of the meeting. The notice of the place needs to include the address so that would-be attendees can find the location.