

# WATERFORD TOWNSHIP



*"where the path from the past and the future meets"*

## NOTICE OF REGULAR BOARD & PLANNING COMMISSION MEETING AT TOWN HALL OR BY TELECONFERENCING

**NOTICE IS HEREBY GIVEN**, that per Resolution R2021-05 passed by the Town Board on June 14, 2021, Township meetings (Regular, Special, Work Sessions, Planning Commission & Committee) will be held both at the Town Hall and by teleconferencing by GoToMeeting until the coronavirus pandemic is declared over.

**Regular Town Board & Planning Commission meeting will be held at the Town Hall on Monday, February 14, 2022 at 7:00 p.m.** The purpose of the Regular Board Meeting is to manage any matters of town business. Agenda for meeting will be uploaded to "AGENDA & SUPPORTING DOCUMENTATION" on the Township website ([waterfordtownshipmn.org](http://waterfordtownshipmn.org)) the Sunday before the meeting on Monday.

### **JOIN EITHER AT THE TOWN HALL OR BY TELECONFERENCING**

**TOWN HALL:** 3847 321<sup>st</sup> W., Northfield, MN 55057

### **JOIN BY TELEPHONE:**

1. Dial into the meeting using your phone: (408) 650-3123
2. Access Code: 398-163-709
3. Audio Code: # N/A

### **JOIN BY COMPUTER – EITHER OF TWO METHODS BELOW**

- **Method #1**
- Open a new tab on your browser.
- Enter GoToMeeting in the URL address line and press return

### **OR**

- **Method #2**
- Click on the following - <https://www.gotomeeting.com/meeting/join-meeting>

### **THEN**

- The GoToMeeting screen should appear.
- Enter the Access Code (no dashes) as instructed and click "Join".
- Click on "Open Go To Opener"
- The application will start.
- Click on "OK I'm Ready".
- Click on the microphone and camera icons to hear and see everyone on the call.

If you have any questions regarding the conduct of the meeting or need to make special arrangements to participate at the meeting, please contact the Town Clerk at (651) 346-8467 prior to the date of the meeting.

Elizabeth Wheeler, Clerk

### **Notifications:**

- 1) **Town Hall:** Posted on January 1, 2022
- 2) **Website:** Upload to Township Website at [waterfordtownshipmn.org](http://waterfordtownshipmn.org) on January 1, 2022