

WATERFORD TOWNSHIP



"where the path from the past and the future meets"

NOTICE OF WORK SESSION & SPECIAL MEETING AT TOWN HALL OR BY TELECONFERENCING **Amended – 01-20-22**

NOTICE IS HEREBY GIVEN, that per Resolution R2021-05 passed by the Town Board on June 14, 2021, Township meetings (Regular, Special, Work Sessions, Planning Commission & Committee) will be held both at the Town Hall and by teleconferencing by GoToMeeting until the coronavirus pandemic is declared over.

Work Session & Special Meeting will be held at the Town Hall on Thursday, January 27, 2022 at 9:30 a.m.

Work Session Purpose:

- Review all the auditing work done by the Treasurer & Clerk from 2017 through 2020 to set fund balances enabling the Township to balance CTAS Funds to bank balances. CTAS Fund totals moving forward will then balance to the bank statement. Thereafter, Town Board will receive a CTAS "Cash Control Statement" & "Schedule 1" every month in the Board Packet for approval as recommended by MAT for fiscal responsibility.

Special Meeting purpose:

- Motion to void check #8339 (fourth quarter 941) & reissue check for exact amount due to mailing issue
- Motion to set Fund Balances

JOIN EITHER AT THE TOWN HALL OR BY TELECONFERENCING

TOWN HALL: 3847 321st W., Northfield, MN 55057

JOIN BY TELEPHONE:

1. Dial into the meeting using your phone: (571) 317-3122
2. Access Code: 514-552-957
3. Audio Code: # N/A

JOIN BY COMPUTER – EITHER OF TWO METHODS BELOW

- **Method #1**
- Open a new tab on your browser.
- Enter GoToMeeting in the URL address line and press return
- **OR**
- **Method #2**
- Click on the following - <https://www.gotomeeting.com/meeting/join-meeting>
- **THEN**
- The GoToMeeting screen should appear.
- Enter the Access Code (no dashes) as instructed and click "Join".
- Click on "Open Go To Opener"
- The application will start.
- Click on "OK I'm Ready".
- Click on the microphone and camera icons to hear and see everyone on the call.

If you have any questions regarding the conduct of the meeting or need to make special arrangements to participate at the meeting, please contact the Town Clerk at (651) 346-8467 prior to the date of the meeting.

Elizabeth Wheeler, Clerk

Notifications:

- 1) **Town Hall:** Posted on January 20, 2022
- 2) **Website:** Upload to Township Website at waterfordtownshipmn.org on January 20, 2022

WEBSITE: waterfordtownshipmn.org **EMAIL:** waterfordtownship@gmail.com
3847 321ST St. W. – P.O. Box 531 - Northfield, MN 55057
PHONE: 651-346-8467 (leave a message – clerk will return your call)