

WATERFORD TOWNSHIP



"where the path from the past and the future meets"

RESOLUTION 2022 – 08

FEE SCHEDULE

WHEREAS, Waterford Township Board of Supervisors has determined that it is prudent to create a Fee Schedule to provide efficiency, economy and uniformity in establishing and adjusting the fees charged by Waterford Township, and

WHEREAS, the Fee Schedule contains fees for Building Code, Zoning, Meetings, Mineral Extraction, Shared Well, Right-of-Way and various miscellaneous fees; and

WHEREAS, the Building Code Fee Schedule was adopted in March 2014 via a contract with the Building Official for both residential and commercial building permits; and

WHEREAS, the Zoning, Meetings, Mineral Extraction, Shared Well, Right-of-Way and various miscellaneous fees are established by the Town Board based on process, procedures and operating costs; and

WHEREAS, the Fees set forth in the Fee Schedule may be added to or amended from time to time by adoption of a Resolution, and

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WHEREAS, the Township Board shall review the Fee Schedule on at least an annual basis for the purposes of adjusting and updating the Fees charged by the Township and any amendments or additions thereto may be made by Resolution, and

WHEREAS, the Fees set forth in the Fee Schedule shall supersede any Fee established elsewhere in the Township's Ordinance for the same charge. If a Fee is set forth elsewhere in the Township's Ordinance or via a Resolution, and there is no corresponding Fee set forth in the attached Fee Schedule, the Fee set forth elsewhere in the Ordinance or the Resolution shall control until such time as a Fee for the same charge is established in the Fee Schedule, and

NOW THEREFORE BE IT RESOLVED, that Waterford Township Board of Supervisors approves the following Fee Schedule as defined in the attached schedule and be effective upon passage of this resolution and posting of this resolution.

ATTEST:

Town Clerk – Elizabeth Wheeler

January 10, 2022
Date Adopted

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BUILDING, PLUMBING, MECHANICAL, REMODEL, REPLACE

1. Township adopted the Minnesota Building Code (as part of the seven county Metro area) in 2014.
2. 4-page "Building Fee Schedule" adopted in March 2014 in conjunction with the Building Official contract.
3. Building Fees have not changed since adopted in March 2014.
4. Building Fee Schedule "**summarized**" below. Detailed fee schedule can be obtained from Town Clerk.
5. Building Fees are subject to change via Resolution of the Town Board.
6. Town Clerk is responsible for Building Permits
 - a. Town Clerk issues Building Permits that do not need "Plan Review".
 - b. Town Clerk forwards all Building Permits that need "Plan Review" to the Building Official.

TYPE OF PERMIT	FEE
House Site Plan	\$1,000.00 deposit (applied to building permit)
Garage or Carport	\$500.00 deposit (applied to building permit)
Pole Barn or Green Houses - Agricultural Building	\$75.00 fee + surcharge
Addition to Agricultural Building- (lien to)	\$75.00 fee + surcharge
Grain Bins / Storage Bins	\$75.00 fee + surcharge
Pole Barn– Non-agricultural use	\$500.00 deposit (deposit applied to building permit)
Decks (attached and or detached)	\$500.00 deposit (applied to building permit)
Commercial Building	\$1,000.00 deposit (applied to building permit)
House Moving Fee	Requires Conditional Use Permit (See Special Meeting/Public Hearing fees below) Plus, a permit for the value of the work to be done.
House Removal Fee	\$10,000.00 escrow
Swimming Pools Require Permit --- Above ground – greater than 24" deep & 5,000 gallons --- In-ground - permanent	\$500 deposit (applied to building permit)
Plumbing Permit	\$75.00 fee + surcharge
Mechanical	\$75.00 fee + surcharge
Remodeling – movement of walls, enlarging or reducing the opening of window frames or door frames	\$500.00 deposit (applies to building permit)
Demolition Permit – Residential	\$250.00 fee – requires two inspections (progress & final)
Demolition Permit – Commercial	Valuation based on the value of the work to be performed within a minimum fee of \$250.00.

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Replacement:	
Siding	\$75.00 fee + surcharge
Roofing	\$75.00 fee + surcharge
Windows	\$75.00 fee + surcharge
Filing Fee – All permits	\$50.00

ESCROW/PROCESSING FEES FOR ZONING PERMITS

1. Fees must accompany the complete application before the Town Clerk can accept for processing.
2. Fees are utilized to cover the Township's costs: attorney, planning & engineering, administrative.
3. Costs exceeding the initial fees are the responsibility of the applicant & must be paid by the applicant before a Zoning Permit can be issued.
4. Fees exceeding the Township's costs are returned to the applicant.

TYPE OF PERMIT	PROCESSING FEE
Variance / Appeal	\$2,000.00
Conditional Use Permit	\$2,000.00
Interim Use Permit	\$2,000.00
Interim Use Permit – Commercial Solar Garden	\$10,000.00
Rezoning / Ordinance Amendment	\$5,000.00
Comprehensive Plan Amendment	\$5,000.00

SPECIAL MEETING, PUBLIC HEARING

1. Special Meetings and/or Public Hearings are scheduled as much as possible just before or during a Regular Board meeting. Regular Board meetings are held the second Monday of each month.
2. Special Meetings and/or Public Hearings scheduled other than on the second Monday of the month require additional fees to cover the costs incurred by the Township.
3. Special Meetings and/or Public Hearings require at least a 14-day lead time to ensure Clerk can meet the required legal notifications.

TYPE OF MEETING	FEE
Planning Commission - Special Meeting/Hearing held <u>other than on the same night</u> as the Regular Board Meeting (second Monday of the month)	\$200.00 hearing fee plus \$150.00 fee for creating, publishing, posting & uploading notice (for conditional use or zoning issue) & \$75.00 recording fee for hearing held on a night other than a regular meeting night
Planning Commission - Hearing held <u>same night</u> as Regular Board Meeting (second Monday of the month)	\$150.00 fee for creating, publishing, posting & uploading notice (for conditional use or zoning issue) & \$75.00 recording fee for hearing held on a night other than a regular meeting night
Board of Supervisors Special Meeting / Hearing	\$375.00 hearing fee plus \$150.00 fee for creating, publishing, posting & uploading notice (for conditional use or zoning issue) & \$75.00 recording fee for hearing held on a night other than a regular meeting night

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FEE SCHEDULE

Board of Supervisors Special Meeting / Hearing held same night as Regular Board of Supervisors Meeting	\$150.00 fee for creating, publishing, posting & uploading notice (for conditional use or zoning issue) & \$75.00 recording fee for hearing held on a night other than a regular meeting night
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SHARED WELL

TYPE OF PERMIT	PROCESSING FEE
Resolution - R2017-02 Ordinance 2019-4 – xx/xx/xx Waterford Community Center and Park PWSID: 5190325	3880 & 3882 321 st St. W. – three units – paid by owner 3825 321 st St. W. - one unit – paid by owner 32115 Cornell Ave – one unit – paid by owner 3865 Upper 321 st St. W – one unit – paid by owner 3827 321 st St. W. – one unit - Town Hall – paid by tax-payer
Shared Well – Billing & Collection & Administration Shared Well – Shared Electrical Service – 7 units Shared Well – Shared Repairs	\$60 per semi-annual billing Variable based on electrical usage Variable based on maintenance, emergency repairs & parts

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MINERAL EXTRACTION (Seasonal & General)

TYPE	FEE
Mineral Extraction Facility application fee	\$2,500
Mineral Extraction Facility Escrow Fund	\$10,000 deposit
Mineral Extraction Environmental Review Escrow (requires development contract)	Variable
Mineral Extraction Facility Annual Renewal Fee	\$1,000 - due January 1 st
Seasonal Mineral Extraction Facility Application fee	\$1,000
Seasonal Mineral Extraction Facility Application Escrow Fund	\$3,000 deposit
Seasonal Mineral Extraction Environmental Review Escrow (requires development contract)	Variable
Seasonal Mineral Extraction Facility Annual Renewal Fee	\$1,000 – due January 1st

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MISCELLANEOUS

TYPE	FEE
Road Inspection Fee / Driveway Permit	\$50.00 minimum fee, and culverts installed by residents must be 18" in diameter or equivalent (15x21 pipe), and 24' in length, minimum
Weight Restriction Fee	\$25.00 each trip in an out, plus they must repair any damage done to the road up to the Township's specifications
Sign less than 32 sq. feet of area - see Ordinance 7.22 Sign greater than 32 sq. ft of area – requires Conditional Use Permit	\$25.00 / each
Copies of Ordinance and or Comprehensive Plan	\$30.00/ each Free on Township website: waterfordtownshipmn.org
Telephone and Fiber Optic Cable Installation	See Utility Ordinance.
Parcel Split Letter	\$50.00
Letter from Township Board	\$50.00

RIGHT-OF-WAY FEE WORK SHEET

RIGHT OF WAY FEES	UNITS	QTY	FEE PER-UNIT
A. YEARLY REGISTRATION FEE	L.S.		\$75.00
B. EXCAVATION PERMIT FEES			
1. New Service Connection	EA.		-0-
2. Repair and General Work	EA.		\$250.00
3. Hole Excavation Fee	EA.		\$65.00
4. Trench / Plow Plus \$1.00 per-LF over 100 LF Maximum of 5,000 LF. Beyond 5,000 LF \$.25 per LF	EA.		\$250.00
	L.F.		\$1.00
5. Directional Bordering	EA.		\$250.00
C. OBSTRUCTION PERMIT	L.S.		\$200.00
D. DELAY PENALTY Plus \$100 per week or portion thereof.	L.S.		\$200.00
	Week		\$100.00
E. PERMIT EXTENSION Plus \$25.00 per week or portion thereof.	L.S.		\$50.00
	Week		\$25.00

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F. DEGRADATION FEE -- costs to repair street/area if the permit holder elects not to repair plus \$300.00	L.S.		NOT LESS THAN \$300.00 All costs incurred by Township
G. UNAUTHORIZED WORK Double Permit Fee	L.S.		Double Permit Fee
H. CLOSURE OF PUBLIC ROAD	L.S.		\$250.00

RIGHT-OF-WAY FEE WORK SHEET LOCAL/LARGE UTILITY PROVIDERS

RIGHT OF WAY FEES	UNITS	QTY	FEE PER-UNIT
A. YEARLY REGISTRATION FEE	L.S.		\$75.00
B. EXCAVATION PERMIT FEES			
1. New Service Connection	EA.		-0-
2. Repair and General Work	EA.		\$250.00
3. Hole Excavation Fee	EA.		\$65.00
4. Trench / Plow Plus \$1.00 per-LF over 100 LF Maximum of 5,000 LF. Beyond 5,000 LF \$.25 per LF	EA.		\$250.00
	L.F.		\$1.00
5. Directional Bordering	EA.		\$250.00
6. Other ()	L.S.		Not Less Than \$10.00
C. OBSTRUCTION PERMIT	L.S.		\$200.00
D. DELAY PENALTY Plus \$100 per week or portion thereof.	L.S.		\$200.00
	Week		\$100.00
E. PERMIT EXTENSION Plus \$25.00 per week or portion thereof.	L.S.		\$50.00
	Week		\$25.00
F. DEGRADATION FEE will be based on all costs to repair the street/area to the appropriate detail if the permit holder elects not to repair plus \$300.00	L.S.		NOT LESS THAN \$300.00 Plus All Cost
G. UNAUTHORIZED WORK Double Permit Fee	L.S.		Double Permit Fee
H. CLOSURE OF PUBLIC ROAD	L.S.		\$250.00
I. BOND FEE – LOCAL UTILITY	EA.		\$1,500.00
J. BOND FEE – LARGE UTILITY	EA.		\$500,000.00